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MEMORANDUM

TO: Agency Finance Directors

FROM: Tonia L. Morris, CPA  
Assistant Comptroller General

SUBJECT: New Mileage Rate

DATE: July 11, 2012

The 2012-2013 General Appropriations Act in Proviso 89.21.J provides for mileage reimbursements at the standard business mileage rate established by the Internal Revenue Service. As of January 1, 2012, the Internal Revenue Service rate is 55.5 cents per mile (IRS Revenue IR 2011-116). Reimbursement for trips taken on or after July 1, 2012, will be at the rate of 55.5 cents per mile.

As a reminder, the same proviso in the General Appropriations Act also directs a reimbursement rate of 4 cents per mile less than the standard business mileage rate when an employee chooses to use his or her personal vehicle when a motor pool vehicle is reasonably available. This rate will change to 51.5 cents per mile for reimbursement for trips taken on or after July 1, 2012.

SCEIS is in the process of being updated to reflect these changes. The Internal Revenue Service standard business mileage rate may change again as of January 1, 2013.

If you have any questions regarding this matter, please contact me at [tmorris@cg.sc.gov](mailto:tmorris@cg.sc.gov) or at 803-734-2347.